



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Pro-Tem Nancy Bauder, Commissioners Mark Preisinger, Charles Raney and Lisa Weakley. Absent: Mayor Larry Dedeke

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Operations Superintendent Ed Davis, HR Director Lona Lanter, Police Chief Pat Kitchens, Parks and Recreation Director Steve Grant, Finance Director Ruby Maline, Public Information Officer Melissa Bower, City Attorney Tom Dawson, and City Clerk Carla K. Williamson

Mayor Pro-Tem Bauder opened the meeting with the pledge of allegiance followed by silent meditation.

PRESENTATIONS AND PROCLAMATIONS:

New Employee Welcome Ceremony-The following new employees were recognized:

Tiffany Thompson-Police Officer
Stephanie Alexander-Accounting Clerk
Matt Haugh-Police Officer
Michelle Baragary-Administrative Assistant
James Gabbert-Firefighter (Not present)
Jessica Polk-Office Clerk II
Jefferson Boor-Firefighter

Proclamation-Constitution Week: Mayor Pro-Tem Nancy Bauder read and presented the Proclamation. Catherine Lees was present to accept the proclamation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes – Commissioner Preisinger moved to approve the August 23, 2016 Regular Meeting minutes as presented. Commissioner Raney seconded the motion and was unanimously approved.

Second Consideration Ordinances:

Second Consideration Ordinance 8004 - 2016 Uniform Public Offense Code – Police Chief Pat Kitchens stated that there were no changes to the ordinance since the August 23, 2016 meeting.

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8004 was unanimously approved.

Second Consideration Ordinance 8005 - 2016 Standard Traffic Ordinance – Police Chief Pat Kitchens stated that there were no changes to the ordinance since the August 23, 2016 meeting.

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8005 was unanimously approved.

Second Consideration Ordinance 8006 - 2016 Intersection Traffic Control Device Master Index – Police Chief Pat Kitchens stated that there were no changes to the ordinance since the August 23, 2016 meeting.

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8006 was unanimously approved.

Second Consideration Ordinance 8007 - 2016 Review and Update of Municipal Code of Ordinances Chapter 110 – Police Chief Pat Kitchens stated that there were no changes to the ordinance since the August 23, 2016 meeting.

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8007 was unanimously approved.

Second Consideration Ordinance 8008- to amend Chapter 110 Section 110-78 No Parking Anytime of the Code of Ordinances– Police Chief Pat Kitchens stated that there were no changes to the ordinance since the August 23, 2016 meeting.

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8008 was unanimously approved.

Second Consideration Ordinance 8009 - to amend Chapter 110 Section 110-81 No Parking, Stopping or Standing During School Hours– Police Chief Pat Kitchens stated that there were no changes to the ordinance since the August 23, 2016 meeting.

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8009 was unanimously approved.

Second Consideration Ordinance 8010 - to amend Chapter 110 Section 110-45 Turning Movements on Specific Streets– Police Chief Pat Kitchens stated that there were no changes to the ordinance since the August 23, 2016 meeting.

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8010 was unanimously approved.

Second Consideration Ordinance 8011 - Home Rule Ordinance to issue General Obligation Bonds to provide funding to finance the development of Industrial/Commercial Park Facilities – City Manager Paul Kramer stated that there were no changes to the ordinance since the August 23, 2016 meeting and did a quick overview of the ordinance.

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8011 was unanimously approved.

Second Consideration Ordinance 8012 - to Rescind Ordinance 6807 Parking Lot Special Use Permit N. 3rd between Kiowa Street and Kickapoo Street- City Clerk Carla Williamson stated that there were no changes to the ordinance since the August 23, 2016 meeting.

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8012 was unanimously approved.

NEW BUSINESS:

Citizen Participation:

Mario Munoz 426 Limit- The property is on the Demolition list and he would like to see if it could be removed from the demolition list so he can sell the property. Mr. Munoz purchased the property in 2014 from county tax sale, after that it was put on the demolition list. Mr. Munoz stated that he put on a new roof and replaced the glass in the windows.

The Commission agreed they did not want to take action on this without recommendation from City Staff. Advised Mr. Munoz to meet with City Staff, specifically Julie Hurley the City Planner, with regards to repairs needed to remove the property from the demolition list. Once that has been done staff can put this on a City Agenda for consideration. The City Commission asked when the public hearing for unsafe structures is scheduled. The public hearing is scheduled for the October 11, 2016 regular City Commission Meeting.

General Items:

2016-A Full Faith and Credit Tax Increment Bonds Issuance Proceedings-City Clerk Carla Williamson presented the results of the bond sale held at 11:00 AM on Tuesday, September 13, 2016.

The bids were as follows:

- Central States Capital Markets Interest Rate of 1.609294%
- UMB Bank, N.A. Interest rate of 1.617543%
- Country Club Bank Interest rate of 1.691095%
- Commerce Bank Interest rate of 1.907517%

Staff recommends accepting the bid from Central States Capital Markets with an interest rate of 1.609294% for the 2016-A Full Faith and Credit Tax Increment Bonds

City Clerk Williamson stated the following action is required to complete the proceedings:

1. Motion to accept the bid from Central States Capital Markets for the Full Faith and Credit Tax Increment Bonds, Series 2016-A
2. Roll call vote for Ordinance No. 8013 Full Faith and Credit Tax Increment Bonds Series 2016-A

Commissioner Preisinger moved to accept the bid from Central States Capital Markets as presented. Commissioner Raney seconded the motion and was unanimously approved.

Second Consideration Ordinance No. 8013 Full Faith and Credit Tax Increment Bonds Series 2016-A:

Mayor Pro-Tem Bauder called for the roll call vote and Ordinance No. 8013 was unanimously approved.

Mayor's Appointments to Youth Advisory Commission - Mayor Pro-Tem Bauder presented the appointments on behalf of Mayor Dedeker:

Appoint Charlie Peterson to a term ending 06/30/2019

Appoint Colton Under to a term ending 6/30/2019

Commissioner Weakley moved to approve the Mayor's appointment to the Youth Advisory Commission. Preisinger seconded the motion and was unanimously approved.

Request for Waiver of Use Permit Fee – City Manager Paul Kramer presented for consideration a waiver of an alley use permit fee for Neile Stallings at 518 W 7th Street. There have been numerous resident concerns about activity in the alley. Ms. Stallings is unable to access her property without encroaching on the alley. This condition has been in place for decades. Chapter 102 of the Code of Ordinances requires a permit for alley use. The Code allows for the City Manager to waive the permit fee for religious, charitable or civic purposes. Since this does not fit into those categories the waiver must come from the City Commission.

Property Owner Neile Stallings addressed the Commission regarding the request. The only time this becomes an issue is when she may have addition people visiting that may need to park out further into the alley.

Commissioner Preisinger moved to approve the request for a waiver of the Alley Use Permit fee at 518 W 7th Street and gives City Manager Kramer the authority to approve annual renewals at no cost beginning 2017 and beyond. Commissioner Raney seconded the motion and was unanimously approved.

Employee Benefit Plan Renewal-HR Director Lona Lanter presented for consideration the employee benefit coverage to be effective December 1, 2016. Recommends renewal with current providers:

- United Health Care for medical at a renewal increase of 5% with no plan design changes – well under the 8% budgeted for 2017
- Delta Dental for dental at a renewal increase of 4% with no plan design changes Rate cap of 6% this year and next
- VSP for vision with no increase and no design changes

Commissioner Preisinger moved to approve the Health Benefit Plan Renewals as presented. Commissioner Weakley seconded the motion and was unanimously approved.

There was a consensus by the commission to apply a portion of the budget saving to increase the mid-year CASI from 2% to 3% for employee pay increases for 2017.

Bids, Contracts and Agreements:

Contract No. 2016-68 a Real Estate Contract with Leavenworth Interfaith Community of Hope – City Manager Paul Kramer presented for consideration a real estate contract to transfer two City-owned lots located at N 3rd and Kiowa to the Leavenworth Interfaith Community of Hope. The contract states that Leavenworth Interfaith Community of Hope shall pay \$10.00 for the property and no costs are to be incurred by the City of Leavenworth.

Commissioner Preisinger moved to approve the real estate contract for property at N 3rd and Kiowa with Leavenworth Interfaith Community of Hope as presented. Commissioner Raney seconded the motion and was unanimously approved.

Contract No. 2016-69 a Real Estate Contract with Riverside Resources – City Manager Paul Kramer presented for consideration a real estate contract to transfer two City-owned lots located at N 3rd and Kiowa to Riverside Resources, LLC. The contract states that Riverside Resources, LLC shall pay \$10.00 for the property and no costs are to be incurred by the City of Leavenworth.

Commissioner Preisinger moved to approve the real estate contract for the property at N 3rd and Kiowa with Riverside Resources, LLC as presented. Commissioner Raney seconded the motion and was unanimously approved.

Contract No. 2016-70 Paos’s Custom Decks and Construction LLC. Riverfront Community Center Railing Replacement Project – Parks and Recreation Director Steve Grant presented the bid for the Railing Replacement Project. Bid packets were sent to area fence companies and advertised in the Leavenworth Times. Only one vendor attended the mandatory pre-bid. Staff recommends approval of the bid from Pao’s Custom Decks and Construction LLC in the amount of \$23,800.00

Commissioner Weakley moved to approve the bid from Pao’s Custom Decks and Construction LLC not to exceed \$23,800.00 for the Protective Railing Replacement Project. Commissioner Preisinger seconded the motion and was unanimously approved.

Contract No. 2016-71 Blue Nile Contractors Drainage Improvements Project between 16th Street and Holman – Public Works Director Mike McDonald presented for consideration the bids for the Drainage Improvements Project between 16th Street and Holman. Bids were opened on September 7, 2016 and the low bidder was Blue Nile Contractors, Claycomo MO. Bids were as follows:

<u>Company</u>	<u>City</u>	<u>Bid</u>
Blue Nile Contractors	Claycomo MO	\$268,760.15
Lexeco	Leavenworth KS	\$345,777.27
Linaweaver Construction	Lansing KS	\$350,853.00
Amino Brothers Construction	Kansas City KS	\$437,364.10

Wiedenmann Construction	Belton MO	\$448,974.00
Freeman Concrete Construction	Shawnee KS	\$535,010.00
Engineers Estimate		\$442,535.00

Commissioner Preisinger moved to approve the low bid submitted by Blue Nile Contractors for the Drainage Improvement Project between 16th and Holman in the amount of \$268,760.15. Commissioner Raney seconded the motion and was unanimously approved.

Rental/Purchase of Front End Loader – Deputy Public Works Director Mike Hooper presented the bids for the rental/purchase of a replacement Rubber Tired Loader for the Streets Division. Staff recommends approval of the rental/purchase of a 2016 Doosan DL220-5 Rubber Tired Loader from Sellers Equipment in the amount of \$3,825.00 per month with all rental payments going toward the purchase price after January 1, 2017 with a total purchase price including rental payments not to exceed \$144,852.00.

- Purchase Price \$139,897
- Transportation \$ 400
- Additional Warranty \$ 4,555

Commissioner Preisinger moved to approve the rental/purchase with Sellers Equipment for \$144,852.00. Commissioner Raney seconded the motion and was unanimously approved.

CONSENT AGENDA:

Claims for August 20, 2016 through September 9, 2016 in the amount of \$1,810,466.65; Net amount for Pay #18 effective September 2, 2016 in the amount of \$288,378.48 (No Fire & Police Pension). Commissioner Raney moved to approve the consent agenda, as presented. Commissioner Preisinger seconded the motion and was unanimously approved.

Other Items:

Commissioner Preisinger- Stated that he drove by the new downtown hotel site today and saw that there is equipment only and no other work. Work was to have started after Labor Day.

Mayor Pro-Tem Bauder: Stated that she liked the proclamation for Constitution Week and thinks it is great to recognize the week.

City Manager Kramer: Reminded the Commission that if they had any comments on the City Purchasing Policy that was presented at last week’s Study Session to contact him

Adjourn – Commissioner Preisinger moved to adjourn the meeting. Commissioner Raney seconded the motion and was unanimously approved.

Time Meeting Adjourned 7:58 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC