



CALL TO ORDER - The Governing Body met in Special Session and the following commission members were present: Mayor Mark Preisinger, Mayor Pro-Tem Jermaine Wilson, Commissioners Nancy Bauder, and Myron J. (Mike) Griswold. Absent: Commissioner Larry Dedeker.

The Governing Body signed the consent for the special meeting and proper notice was given.

Others present: City Manager Paul Kramer, Public Works Director Mike McDonald, HR Director Lona Lanter, Deputy Public Works Director Mike Hooper, Public Information Officer Melissa Bower, and Deputy City Clerk Cary Collins.

Mayor Preisinger called for a motion to open a Special Meeting.

Commissioner Bauder moved to open a Special Meeting. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0 and the meeting opened.

Second Consideration Ordinance No. 8093 Adopting Appendix F Schedule of Fees – City Manager Paul Kramer gave an overview of the fee structure and explained that every license has different requirements; therefore, there are different license fees required for different licenses. Mr. Kramer stated there have been no changes since placed on first consideration at the December 11, 2018 meeting.

Mayor Preisinger called the roll and Ordinance No. 8093 was unanimously approved 4-0.

Consider Renewal of 2019 City Commercial Insurance Package – City Manager Paul Kramer introduced Mike Reilly from Reilly and Sons to discuss the rate increase from \$383,693 in 2018 to \$425,145 in 2019.

Mr. Reilly explained that as you add vehicles throughout the year there is no charge until you renew.

City Manager Kramer stated that the value of the equipment and vehicles added to the policy in 2018 exceeded the current value of the equipment and vehicles that they replaced.

Mr. Reilly handed out a sheet titled “City of Leavenworth Summary of Losses 2013-2018”. Mr. Reilly gave an overview of the tables listed on the sheet:

- 3 year rate guarantee had some benchmarks
- Exposures cannot specifically change
- Cap of a loss ratio of 70%
- Large reserve placed on one claim; that kicked us out of rate guarantee program for 2019

Reviewed insurance renewal rate history, estimation of reserves, and summary of where we are at.

Commissioner Bauder asked if they could spread increase over three years and Reilly said they post it to the year.

Commissioner Bauder moved to approve the 2019 renewal of the OneBeacon commercial insurance package in the amount of \$425,145. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor then declared the motion carried 4-0.

Consider Approval of 2019 Pavement Management Design Contract – Public Works Director Mike McDonald presented for consideration a design contract with Affinis Corporation for the 2019 Pavement Management Program in the amount of \$84,730.

Mr. McDonald introduced Kristin Leathers from Affinis and Mr. McDonald gave an overview of the 2019 Pavement Management Program.

Commissioner Griswold moved to approve the design services contract with Affinis Corporation in an amount not to exceed \$84,730 for the 2019 Pavement Management Program. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor then declared the motion carried 4-0.

First Consideration Ordinance Special Use Permit at 2400 S 15th for Solar Panels – City Manager Paul Kramer presented for first consideration a request from Teddy Matlock for a Special Use Permit to allow a solar energy collection system with over 500 square feet of collection surface at his home located at 2400 S 15th St. On December 3, 2018 the Planning Commission held a Public Hearing and unanimously recommended approval.

There was a consensus by the City Commission to place on First Consideration.

Executive Session:

Discuss Personnel Matters of Nonelected Personnel per K.S.A. 75-4319 (b) 1; Annual Performance Review of the City Manager:

Mayor Preisinger moved that the City Commission recess into executive session to discuss the annual performance review of the City Manager pursuant to the nonelected personnel matter exception K.S.A. 75-4319 (b) 1. The open meeting to resume in the City Commission Chambers at 8:15 p.m. by the clock in the City Commission Chambers. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Commissioners Bauder, Wilson, and Griswold returned to the open session at 8:14 p.m. Commissioner Bauder moved to extend the executive session until 8:24 p.m., Commissioner Wilson seconded and the motion carried 3-0.

Commissioner Bauder moved to approve a 2% salary increase effective December 18, 2018 for the City Manager, Paul Kramer. Commissioner Wilson seconded the motion was unanimously approved. The Mayor declared the motion carried 4-0.

Mayor Preisinger asked for comments from the Commission.

Commissioner Griswold stated that he wanted to mark the passing on December 15, 2018 of Herschel Chapman, COL, U. S. Army Retired. An Iowa native, West Point graduate, combat veteran of the Korean and Vietnam wars, and most significantly since 1980 a resident of Leavenworth and successful downtown

businessman who through his selfless and civic minded deeds over nearly four decades demonstrated his love for his adopted hometown.

Mayor Preisinger re-iterated how Hersh Chapman contributed to Leavenworth by operating Lavery's Jewelry downtown. Hersh Chapman also supported local sports, especially basketball, his granddaughter was a star basketball player.

ADJOURN:

Commissioner Griswold moved to adjourn the meeting. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0 and the meeting adjourned.

Time Special Meeting Adjourned 8:29 p.m.

Minutes taken by Deputy City Clerk Cary L. Collins